



Request for Proposals Clinical Pilot Research FY2005

This request is essentially the same as the RFP sent for the past several years at this time. Applications will be assigned NIH-type priority scores. Awards will be made by the RI based on priority scores and available funds.

Purposes:

- To promote clinical research development in a high-priority area for funding nationally.
- To stimulate multidisciplinary teams with broad internal support.

Eligibility: Faculty members from KU Medical Center (Kansas City and Wichita campuses and VA affiliates). Adjunct faculty with primary appointments in another university may be co-investigators, but may not submit a proposal as Principal Investigator.

Scope: This initiative is broad in scope. The invitation is to faculty from nursing, allied health and medicine. The type of research may include, but is not limited to, outcomes, applied, translational, human populations, human specimens, and /or human subjects. Therefore, outside of the emphasis on pilot clinical research, the particular scope will be defined by the faculty member.

Criteria: The Research Committee strongly recommends that a grant-writing course be taken prior to submission of a Clinical Pilot proposal in order to achieve high quality that will successfully compete at the NIH level. The Research Committee also strongly recommends that the proposal be reviewed and recommended by the school research committee; those grants will be given higher priority. Projects should be designed for completion in one year. The review criteria for this RFP are essentially the same as those used by Federal agencies, such as NIH, NSF and the Department of Education:

- Scientific, technical, or clinical significance and originality of proposed research
- Appropriateness and adequacy of the research design and methodology proposed to conduct the research
- Qualifications and research experience of the Principal Investigator and staff, particularly, but not exclusively, in the area of the proposed research
- Availability of the resources necessary to perform the research
- Appropriateness of the proposed budget and duration in relation to the proposed research

- Provisions for the protection of human subjects
- Compliance with the Conflict of Interest Policy
- Potential for future external funding possibilities

Maximum: \$35,000 for 1 year.

Proposal Format:

The proposal should follow the basic NIH format and include the following PHS-398 forms in RTF format:

- **Page 1: Face Page**
- **Page 2: Description, performance sites and key personnel**
- **Page 3: Research grant table of contents**
- **Page 4: Detailed budget**
 - Ø Requests should not exceed \$35,000
 - Ø Equipment should not exceed 10% of the total
 - Ø No faculty salary will be allowed, but research assistants are permitted
 - Ø Travel is not permitted unless clearly needed to collect data
- **Biographical sketch—short.** Include one for each participant.
- **Research plan.** Please type it in Microsoft Word, double-spaced, 10-point type. The research plan should not exceed 10 pages and should include:
 - Ø Specific aims
 - Ø Background and significance
 - Ø Methods
 - Ø Scientific data
 - Ø Data collection on critical outcomes questions that will be included in a future proposal for funding at a national level
 - Ø The names of potential funding sources to which this pilot research will be submitted for future research
 - Ø The probability of such funding
- **Appendix(es):** Describing the measurement instruments and other essential items
- **Letter(s) of collaboration:** From the basic science partner(s), if any, explaining their role(s) in this research
- **Letter(s) from the respective chair(s):** Indicating support for time allocation of the clinical and basic science investigator(s) to do the research

The following form does not need to be included:

- Resources

If you have questions about the forms, please call Mei Shya Chen, Sponsored Programs Administration, at ext. 8-1251.

Peer Review: The Research Committee will seek national level peers to review the proposals. Applicants may submit the names of three peers whom they wish not to be included. This is being allowed to avoid selection of someone with whom the applicant does not wish to share the proposal. The Research Committee will not select these persons when contacting potential reviewers to develop an appropriate peer review group. The Research Committee will make the final determination.

Submission: All proposals must be submitted both electronically and in hardcopy form.

Electronically:

- Send your proposal as attachment(s) to an e-mail to krobertson@kumc.edu
- Do not submit in ZIP format

Hardcopy:

- Deliver 20 complete printed copies of the proposal to:
Dr. Thomas Noffsinger
Vice Chancellor for Research Administration—KUMC
Executive Director—KUMC Research Institute
KUMC Research Institute
6002 Wescoe Pavilion
- The top proposal must include:
 - Ø KUMC Checklist
 - Ø KUMC Biosafety Report form
 - Ø Letters from the chair/collaborators containing original signatures

Timeline:

- **Proposal due:** 5:00 p.m. on Monday, October 11, 2004.
- **Award Announcement:** by the end of January 2005. At that time the principal investigator will be required to submit appropriate animal/human subject approvals.
- **Effective date of funds:** February, 2005.

For further information, contact:

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Executive Director—KUMC Research Institute
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