It’s Training Time for O₂ OM!

Physicians, nurses, care providers will learn Order Management

What is O₂ OM? Just the biggest go-live since we launched O₂ in 2007!

Members of the O₂ and clinical teams have been working on O₂ OM for months behind the scenes. Frontline staff helped design new workflows and order sets. Physicians, nurses, pharmacists and other experts throughout the hospital were engaged to review and validate.

O₂ OM enhances efficiency and patient safety, accelerates ordering care, and provides access to best practice information with just a click.

Paper orders won’t be used on the patient units anymore, with the exception of chemotherapy orders. Orders for all aspects of inpatient care will be directly entered and managed in O₂ OM.

The hospital-wide O₂ training will provide department-specific information, in self-paced e-learning modules, as well as classroom training taught by credentialed instructors. There also are practice workshops to give users a chance to “play” with the new changes before Go-Live.

All told, about 3,000 physicians, residents, nurses and staff will be trained on O₂ OM to prepare for November 1’s latest step toward “One Patient, One Record.”

With a go-live this big, rest assured, there will be plenty of training. Hospital areas that will take part in O₂ OM training include:

- Physicians
- RNs
- Pharmacy
- Unit Secretaries
- Medical Records
- Lab
- Dieticians
- Case Management
- Physical Therapy/Occupational Therapy/Speech
- Respiratory Therapy
- Residents, Fellows
- Nurse Practitioners, Physician Assistants
- CRNAs
About the Trainers

O₂ Training experts have been preparing learning modules, teaching instructors, mentoring proctors and, in general, getting ready for a big training season from early September to the November 1 go-live.

One thing you will notice about training is the department-specific approach, which streamlines the training time commitment by making sure each department learns the information relevant to that particular practice.

The trainers are also “O₂ Go-To” super users who will be available at go-live in units throughout the hospital, to provide at-the-elbow support and answer questions in real time.

All in all, there will be 100 super users and 50 credentialed trainers delivering 7,230 hours of classroom training and 1,200 hours of guided practice sessions. Training includes hands-on open practice sessions, too, where end-users can exercise their new learnings before go-live.

Our O₂ OM training goal is for everyone to feel confident and ready for go-live. There will be plenty of training, reference materials, and personal go-live support from “O₂ Go-Tos.” So relax – and breathe! You’ll be supported all the way.

Training at a glance

• Inpatient Attending Physicians will take eight 15-minute e-learning modules, then attend two classroom sessions: on basic order management, three hours, and on ordering complex medications, two hours. All classes will be held in the O₂ Resource Room, G036 Sudler. A proficiency examination is required at the end of classroom training.

• Residents, Physician Assistants, Nurse Practitioners and CRNAs will take eight 15-minute e-learning modules, and then will attend a two-hour guided practice lab. A proficiency examination is required at the end of the mandatory lab sessions, which are held in Dykes Library, Room 1028.

• Nurses will take seven 15-minute e-learning modules and one four-hour class. A proficiency exam is required at the end of classroom training. Various classroom locations are scheduled for training.

• Unit Secretaries will take one 15-minute e-learning module and one two-hour class, at the Westwood Multipurpose Room West. A proficiency exam is required.

• Ancillary Services will take two 15-minute e-learning modules and one two-hour classroom session, followed by a mandatory proficiency exam. Classes will be held at the Westwood Multipurpose Room West.

Want More Info?

A new O₂ intranet site – dedicated to up-to-date O₂ information – launches August 9. You’ll find training schedules, maps and locations, O₂ updates and announcements, O₂ OM information and more. Simply type “O₂info” into your Internet browser bar and you’ll go to a main page where you can choose to view info for physicians, nurses, pharmacy and ancillary. Or click on the “O₂ Resources” quick link on the 24/7 homepage.
What You Need to Know about Training

Attending Physicians
• All physicians who care for inpatients are required to take O2 OM training.
• Mandatory e-learning modules will be available mid-September.
• You have to complete all prerequisite e-learning in LMS before you attend the instructor-led classroom training.
• Classroom training runs from Sept. 20 to Oct. 26.
• All classes will be held in the O2 Resource Room, G036 Sudler
• Training is customized to these divisions: Emergency, Lab/Rad/Path, Medicine, Pediatrics, Psych/Rehab and Surgery.
• You’ll have to complete a proficiency assessment at the end of your classroom session on ordering complex medications in O2 OM.
• Seating is limited – Register early. To register, contact Rachel Jones at 8-1022 or rjones@kumc.edu

Residents, Fellows, Physician Assistants, Nurse Practitioners and CRNAs
• You have to complete all prerequisite e-learning in the Learning Management System (LMS) before you attend the mandatory guided practice lab.
• E-learning modules will be available mid-September.
• Mandatory guided practice labs will be held Sept. 20 to Oct. 26.
• All labs will be held in the Dykes Library, Room 1028.
• Training is customized to these divisions: Emergency, Lab/Rad/Path, Medicine, Pediatrics, Psych/Rehab and Surgery.
• You’ll have to complete a proficiency assessment at the end of your practice lab.
• Seating is limited – Register early. To register, contact Rachel Jones @ 8-1022 or rjones@kumc.edu

Nurses
• Training is division-centric: Critical Care, Maternal Child, Med Surgical/Acute Care/Specialty Practice, Perioperative/Procedural Nurse Orders, and Emergency Department. If you are unsure which division to register for, contact your nurse manager.
• You have to complete all prerequisite e-learning in the Learning Management System (LMS) before you attend the class and mandatory guided practice lab.

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How Do I Find the LMS Modules?
The e-learning modules are training course work that you take on your own. To register and complete the modules, log in to the Learning Management System (LMS):

• For non-hospital employees, such as physicians, residents and fellows, type https://sis.netlearning.com/kuhosp into the Internet Explorer browser address bar or if on a Hospital computer, click on Hospital Links, then LMS Learning. This will take you directly to the LMS student login page.
• For all Hospital employees, click on LMS in the Quick Links navigation on 24/7 or use Hospital Links to access LMS.
• Select “Employee Student Interface Login.”
• Employees should enter their Employee Number. Non-hospital employees enter their Novell username, e.g., jsmith.
• Headphones or speakers are needed to complete these e-learning modules.

If you have questions regarding LMS, contact the LMS Administrator at 913-945-5221; pager 913-917-2817; or lms@kumc.edu.
What You Need to Know about Training continued …

- E-learning modules will be available mid-September.

- Nursing training will consist of seven 15-minute e-learning modules, one four-hour class, scheduled from Sept. 20 to Oct. 30, and a required proficiency exam at the end of classroom training.

- Classroom training will be held at G026 and G027 Dykes Library, 2031 Delp and 2051 Wescoe.

- Seating is limited – Register early.

- Additional, optional practice labs will be available Oct. 26, 28 and 29 in rooms G026 and G027 at Dykes Library.

- Training will also be required for unit secretaries. Details will follow separately.

Ancillary Services

- Training is discipline-centric: Physical therapists, occupational therapists, speech therapists, respiratory therapists, dietitians and case management.

- Ancillary Services training will consist of two 15-minute e-learning modules, available mid-September, one two-hour class, scheduled from Sept. 20 to Oct. 8, and a required proficiency exam at the end of classroom training. Classroom training will be held at the Westwood Multipurpose Room West.

- Additional, optional practice labs will be available Oct. 26, 28 and 29 in rooms G026 and G027 at Dykes Library.

- Schedule your training session through LMS.

For the Record

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