

Schedule for GTA/GRA Lists

Term	Open Enrollment Begins	Dept submits GTA/GRA list to GS	Dept submits tuition payment list for GRAs to Student Fin Actg	GS submits GTA/GRA list to Registrar	Student Fin Actg sends bill to Student	Payment Due	Late Fees Assessed	Signed GTA/GRA Agreement Deadline	GS checks for enrollment in minimum # credit hours
Fall	Mar	July 1	July 8	July 8	July 21	Aug 15	Aug 16	Sept 1*	Sept & Nov
Spring	Oct	Dec 1	Dec 8	Dec 8	Dec 21	Jan 15	Jan 16	Feb 1*	Feb & Apr
Summer	Oct	May 1	May 8	May 8	May 21	Jun 15	Jun 16	Jul 1*	Jun & Jul

*GTA/GRAs not submitting signed Agreement form by deadline will have waivers removed and will be billed accordingly.
Please note, if a student enrolls after Jul 15, Dec 15 or May 15, the bill will be generated the day of enrollment and is due immediately.

Prepared by Office of Graduate Studies (GS) 8/15/05