

University of Kansas Medical Center
For Doctoral Candidates appointed as GTA/GRA
Certification of Eligibility to Enroll in Fewer than Normally Required Hours
(normal is 6 hours fall/spring, 3 hours summer)

If a doctoral student has successfully completed the doctoral comprehensive examination, all other Graduate Studies and departmental requirements for candidacy, and 18 post-comprehensive credit hours then the GTA/GRA may submit this form to request enrollment in less than a normal load (one or more dissertation credit hours) subject to approval by the department and the Dean of Graduate Studies.

Student Name: _____ Student KUID#: _____

International Student on visa? ___yes ___no

Degree Program/Department: _____

Date Doctoral Comprehensive Exam Completed: _____

Indicate the semester in which 18 hours Post-Comprehensive credit was completed: _____ (indicate Fall, Spring or Summer and year)

Semester Defending (if known): _____

Semester Requesting Fewer Hrs: _____
(indicate as Fall, Spring or Summer and year)

Note: a separate form must be submitted and approved for each semester

Course Number: _____ (must be dissertation course)

*Number of Credit hours: _____ (minimum 1 hr required)

Student Signature

Date

Dept Approval - either Dept Chair or Dept Graduate Director

Date

Dean of Graduate Studies approval

Date

*Please note: If you are not a GTA/GRA in a PhD program, the number of enrolled credit hours in which you enroll may affect your eligibility for Federal Financial Aid and/or a loan deferment since typically you have to be at least half-time status to be eligible for financial aid or loan deferments. Be sure and check the website below which indicates how your enrollment status will be reported to the National Student Clearinghouse. Your status is based on the number of credit hours in which you are enrolled. <http://www.kumc.edu/studenthandbook/graduate.html#enrollstatus>

For questions about financial aid eligibility, please contact the Student Financial Aid Office at 913-588-5170.